



Perpetual History was not turned on for ACA Reporting

Products

Sage 100

Description

Hours are not populating into ACA ALE report

What happens if Perpetual History was not turned on at the beginning of 2015?

Perpetual History was not turned on for ACA Reporting

Hours are not correct on ALE report

Disclaimer

Support

Sage Customer Support does not provide assistance for issues related to third party products or enhancements, hardware, report customizations, state or federal tax-related questions, or specific accounting questions. Please contact your Sage Business Partner, network administrator, or accountant for assistance. Please review [this document](#) for additional information on the scope of Sage Customer Support Services.

Resolution

The ACA (Affordable Care Act) Applicable Large Employer (ALE) report uses information from the Payroll Perpetual History files to calculate your total number of full-time and full-time equivalent (FTE) employees for the period-end range and earnings codes specified when running the report.

IMPORTANT NOTE: If for any reason, the *Retain Perpetual History* checkbox in *Payroll Options* was not selected at **any time** after January 1, 2015, and payroll checks dated in 2015 were updated during that time, the hours worked by employees paid during that time span will **NOT** be included in ALE report automatic calculations. You will need to manually calculate and manually enter hours worked, using the following steps:

To manually enter employee counts:

1. Open **Payroll, ACA, ACA Employer Maintenance**
2. Enter 2015 in **Year** field
3. The Employer Name, Address and EIN auto populated from Company Maintenance (*to make changes go to Library Master>Main>Company Maintenance*)
4. Enter the **Contact Name** and **Contact phone number**
5. If your company is a **Designated Government Entity**, fill in all applicable fields
6. Select the check box, if your company is an **ALE Member Part of an Aggregated Group** during any month of the calendar year.
 - o Click **Other Members** button, enter the **names** and **federal employer identification numbers (EINs)** of other members of the same group.
7. Click **Monthly Detail** button
8. On the corresponding line for the period manually calculated, enter the following information:
 - o **Min Essential Coverage** - **Select this check box** if your company **offered** full-time employees an opportunity to enroll in an employer-sponsored healthcare plan that meets the ACA minimum essential coverage requirements. Clear this check box if your company did not.
 - o **Full-Time Employee Count** - Enter the number of full-time employees. This field can be

automatically filled in by generating the ACA Applicable Large Employer report and then clicking Yes when asked if you want to update the counts to the ACA Employer file.

- **Total Employee Count** - Enter the number of full-time and full-time equivalent (FTE) employees.
- **Aggregated Group** - Select this check box if your company is a member of an aggregated group. Clear this check box if your company is not a member of an aggregated group.
- **Transition Relief Indicator** - If your company is eligible for section 4980H transition relief, enter the code indicating the type of relief for which it is eligible.

** For additional information on calculating hours worked see related article below - How are hours calculated on the ACA Applicable Large Employer Report*

** If Retain Perpetual History was selected in Payroll Options, see related article below - How to setup ACA*

Related resources

[How are hours calculated on the ACA Applicable Large Employer report](#)
[How to setup Affordable Care Act \(ACA\)](#)

Additional Information

Additional Resources:

- Affordable Care Act (ACA) Tax Provisions - <http://www.irs.gov/Affordable-Care-Act>
- IRS - Affordable Care Act Legal Guidance and Other Resources - <http://www.irs.gov/Affordable-Care-Act/Affordable-Care-Act-of-2010-News-Releases-Multimedia-and-Legal-Guidance>
- Information Reporting by Providers of Minimum Essential Coverage - <http://www.irs.gov/Affordable-Care-Act/Employers/Information-Reporting-by-Providers-of-Minimum-Essential-Coverage>
- ACA on Sage City - <http://sagecity.na.sage.com/aca/>

Category

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