



# Friendly Systems Inc

Working Together To Build Your Business

Newsletter

May, 2003

## Customize MAS 90 Launcher for Instant Access

Have you ever wanted to have access to a MAS 90 task with just a single click? What about one-click access to a program not related to MAS 90? The MAS 90 Launcher is easily customizable to give you instant access to the tasks you frequently perform.

There are two simple ways to add tasks to MAS 90. The first, easy method is as follows:

1. Before starting, locate the customizable area of the Launcher that will be your destination for the new button. As you look at the Launcher, you'll notice three horizontal bars. The top bar is the Menu bar, and says File, Menus, Tasks, etc. The bottom bar is the Internet bar, with forward and backward arrows, refresh and home icons. That leaves the middle bar. The left half of the middle bar is reserved for standard MAS 90 buttons defined by Best Software, such as Change Company, Change Date, and Change User. But, in the middle of this bar, there is a vertical gray line. The area to the right of that vertical line is the User Customizable section of the Launcher.
2. From the expanded view of MAS 90, highlight the desired task. For this example, use Customer Inquiry.
3. While holding down the mouse, drag Customer Inquiry to the middle bar of the Launcher Tool Bar and drop it to the right of the vertical gray line.
4. Click the new button on the Launcher for instant access to Customer Inquiry.
5. This also works for external programs like Word or Excel. Either grab an icon from the Desktop and drop it on the middle bar of the Launcher, or click Start | Programs to find the program you want, highlight it, then drop it onto the Launcher.

Additional tips for adding a button to the Launcher include:

- You can rename the buttons to fit your company's terminology. Simply right click on the button and select Rename.
- If you want to remove the button from the Launcher, just right click, select Delete, and say yes to the deletion prompt.

Best of all, when you upgrade to the next version of MAS 90, your customizations will still be there for you to use.

Use these insightful guidelines to help you become more productive and provide more insight into your business!

## FRx

Are you frustrated with the lack of automation in your standard financial reporting system? Do you spend hours in Excel building the complex reports you need? FRx Financial Reporter Desktop Edition is the world-class financial report writer supplied with MAS 90 and MAS 200. With FRx, you can generate presentation-quality financial reports with the flexibility and control, and with more financial functionality than using a common spreadsheet program. Using FRx, you can restructure account segments, format individual rows and columns independently, perform division-specific calculations, multi-company consolidations, and much, much more.

### Building Blocks

FRx's tremendous power and flexibility comes from its unique combination of independently controlled rows, columns, and reporting trees — elements known as building blocks. Once created, you can use these building blocks to create virtually any report desired. Create a new report from scratch or use the templates provided and modify them to your exact needs.

### Row Format

Creating a report row by indicating the source of the data and what you want to do with it. FRx is linked to your MAS 90 general ledger data, so you can use your chart of accounts to select individual accounts, a range of accounts, a saved group of accounts, or a list of accounts to be included in a report. Then you can specify how you would like each row to perform. Options include: descriptions, totals, and math calculations, which can be anything from simple formulas to more complex embedded if/then logic. Row Formats can be saved and reused to speed the creation of new reports.

### Column Layout

For each report column, you simply specify the source of the data and the type of column you want from a list of several types. You can define relative ranges of time periods, such as rolling quarters or trend reporting, by automating the columns to update every time the report is run using the base period information you provide. Once you setup up a column layout the way you want, save it for use in other reports.

### Report Distribution

After creating your report, you can view it on screen, print it, email it, or export to Excel. When you distribute the FRx Viewer along with your reports, it allows others to view the report without giving access to your data or requiring they have FRx. All the fonts and formatting you have included stay with the report when it is exported, so the presentation quality is consistent.

FRx can save hours or even days of repetitive report creation because of its flexible design capabilities and direct data linkages to your general ledger or external spreadsheets. We would like to help you learn more about this powerful tool. Please call us for additional information or training on FRx.



## Contact Us

Sales

(770) 949-4808

Technical Support

(404) 995-0335

[www.friendlysystems.com](http://www.friendlysystems.com)